



Arizona Department of Revenue

License & Registration Section

PO Box 29032 • Phoenix AZ 85038-9032

Phoenix: (602) 542-4576 • Toll-free: (800) 634-6494 (from area codes 520 and 928)

TRANSACTION PRIVILEGE/USE/WITHHOLDING TAX LICENSE UPDATE

Taxpayer or Legal Business Name on Current License Number (Please print)		
License Number(s)	EIN	
SECTION A. License Type		
<input checked="" type="checkbox"/> Transaction Privilege Tax (TPT) <input type="checkbox"/> Withholding/Unemployment Tax (if hiring employees) <input type="checkbox"/> Use Tax		
SECTION B. Changes Requested / Fees		
Please check boxes below to indicate the change in your account, and complete Sections C through G to verify or correct all license information. Asterisked (*) changes to Transaction Privilege Tax accounts are subject to a fee of \$12 per location for the state fee and city fees as listed on the back of this form. There are no fees for Use Tax or Withholding registration.		STATE FEE: _____ CITY FEE(S): _____ <small>(from back page)</small> TOTAL FEE(S): _____
<input type="checkbox"/> Business name or DBA name change * <input type="checkbox"/> Mailing address change <input type="checkbox"/> Business location change * <input type="checkbox"/> Additional business or rental location(s) filing consolidated reports *		<input type="checkbox"/> Duplicate license * <input checked="" type="checkbox"/> Add city license (see other side) * <input type="checkbox"/> Reinstate Effective Date _____ <input type="checkbox"/> Cancel effective date _____
SECTION C. BUSINESS NAME AND ADDRESS		
Legal Business Name / Owner / Employing Unit		
Business or "Doing Business As" Name		
Mailing Address (Street Name or PO Box), City, State, Zip		County
E-mail address	Business Phone Number ()	Fax Number ()
Physical Location Business or Rental (NOT a PO Box)	<input type="checkbox"/> Check here if this is added location	County
SECTION D. IDENTIFICATION OF OWNER (and Spouse if married; Partners, Corporate Officers, Members (or Managing Members) or Officials of this employing unit)		
A. Name (Last, First, MI)	B. Soc. Sec. No.	C. Title
		D. % Owned
		E. Complete Residence Address
		F. Phone Number ()
		()
		()
		()
If the owner, partners, corporate officers or combination of partners or corporate officers, members and/or managing members own or control more than 50% of another business in Arizona, attach a list of the businesses, percentages owned and unemployment insurance account numbers.		
SECTION E. LOCATION OF TAX RECORDS		
Location of Tax Records (Street Address, City, State and ZIP code)		
Name of Company or person to Contact		Phone Number ()

SECTION F. CITY LICENSES (Include affected cities in "Total" column)					Date you started business in cities									
City/Town	Code	Fee	No. of Loc	Total	City/Town	Code	Fee	No. of Loc	Total	City/Town	Code	Fee	No. of Loc	Total
Apache Junction	AJ	2.00			Globe	GI	2.00			Safford	SF	2.00		
Denson	BS	5.00			Goodyear	GY	5.00			Seventia	SA	5.00		
Babine	BB	1.00			Guadalupe	GU	2.00			San Luis	SU	2.00		
Buckeye	BE	2.00			Hayden	HY	5.00			Sedona	SE	2.00		
Buffhead City	BH	2.00			Hoboken	HB	1.00			Show Low	SL	2.00		
Camp Verde	CE	2.00			Huntwick City	HC	2.00			Siena Vista	SR	1.00		
Carlsbad	CA	10.00	<	10	Janome	JO	2.00			Snowflake	SN	2.00		
Casa Grande	CG	2.00			Kearny	KN	2.00			Somerston	SO	2.00		
Cave Creek	CK	20.00			Kingman	KM	2.00			South Tucson	ST	2.00		
Chino Valley	CV	2.00			Lake Havasu	LH	5.00			Springville	SV	5.00		
Clarkdale	CD	2.00			Litchfield Park	LP	2.00			St. Johns	SJ	2.00		
Clifton	CF	2.00			Mammoth	MH	2.00			Superior	SE	2.00		
Colorado City	CC	2.00			Marana	MA	5.00			Suprise	SP	10.00		
Coalinga	CL	2.00			Maricopa	MP	2.00			Taylor	TL	2.00		
Cottonwood	CW	2.00			Miami	MI	2.00			Thatcher	TC	2.00		
Dewey/Humboldt	DP	2.00			Oro Valley	OR	12.00			Tolleson	TH	2.00		
Douglas	DL	5.00			Page	PG	2.00			Timberline	TS	1.00		
Duncan	DC	2.00			Paradise Valley	PV	2.00			Weldon	WT	2.00		
Esper	EG	10.00			Parke	PK	2.00			Wickenburg	WB	2.00		
El Mirage	EM	15.00			Patterson	PA	25.00			Willcox	WC	1.00		
Eloy	EL	10.00			Payson	PS	2.00			Williams	WL	2.00		
Florence	FL	2.00			Pima	PM	2.00			Whitman	WM	2.00		
Fountain Hills	FH	2.00			Pinebluff/Lakeside	PP	2.00			Winslow	WS	10.00		
Fredonia	FD	10.00			Prescott Valley	PL	2.00			Youngtown	YT	10.00		
Gila Bend	GI	2.00			Quartzsite	QZ	2.00			Yuma	YM	2.00		
Gilbert	GB	2.00			Queen Creek	QC	2.00							

NOTE: City fees are subject to change occasionally. You will be billed for the difference.

Indian Reservation (County)	Code	Indian Reservation (County)	Code	Indian Reservation (County)	Code	Indian Reservation (County)	Code
Alc-Chin (Pinal)	PNA	Hopi (Navajo)	OGJ	Pasqua-Yagua (Maricopa)	MAN	Tobacco O'Odham (Pinal)	PNT
Cocopah (Yuma)	YMB	Hopi (Navajo)	NAJ	Pasqua-Yagua (Pima)	PMN	Tonto Apache (Gila)	GLU
Colorado River (La Paz)	LAC	Hualapai (Cocconino)	COK	San River Pima-Maricopa (Mar.)	MAO	White Mtn Apache (Apache)	APD
Fort McDowell Yavapai (Mar.)	MAY	Hualapai (Mohave)	MOK	San Carlos (Apache/Gila)	GLP	White Mtn Apache (Gila)	GLD
Fort Mohave (Mohave)	MOF	Kaibab-Palate (Cocconino)	COI	San Carlos Apache (Graham)	GRP	White Mtn Apache (Graham)	GRD
Fort Yuma Quechan (Yuma)	YUQ	Kaibab-Palate (Mohave)	MOL	San Carlos Apache (Pinal)	PNP	White Mtn Apache (Navajo)	NAD
Gila River (Maricopa)	MAR	Navajo (Apache)	APM	San Juan Southern Palate	COQ	Yavapai Apache (Yavapai)	YAV
Gila River (Pinal)	PNH	Navajo (Cocconino)	COM	Tahono O'Odham (Maricopa)	MAT	Yavapai Prescott (Yavapai)	YAX
Havasupai (Cocconino)	COI	Navajo (Navajo)	NAM	Tahono O'Odham (Pinal)	PMT		

SECTION G. SIGNATURE of individual legally responsible for the business (required)

UNDER PENALTY OF PERJURY I DECLARE THAT THE INFORMATION ON THIS DOCUMENT IS TRUE AND CORRECT.

Type or Print Name	Title	Signature	Date

THIS APPLICATION MUST BE COMPLETED, SIGNED AND RETURNED AS PROVIDED BY ARS § 29-722 Equal Opportunity Employer Program - This document available in alternative formats by contacting the UI Tax Office

MAKE CHECK PAYABLE TO:
AZ. DEPARTMENT OF REVENUE
 (\$10.00 FOR ADDING CAREFREE)